

## BIOGRAPHY

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### **Amanda M. Myers** **Administrative Assistant/Receptionist**

Amanda M. Myers is the Alaska Manufacturing Extension Partnership, Inc. (AMEP) Administrative Assistant and Receptionist. AMEP is one of 59 centers created by the National Institute of Standards and Technology's Manufacturing Extension Partnership. The Manufacturing Extension Partnership helps to increase the competitiveness of manufacturers by bridging the productivity gap, identifying opportunities for growth, and encouraging technology deployment.

Myers is responsible for office support, receptionist duties, outreach assistance, and lending assistance to each department. She is also the designated AMEP Alaska Manufacturing Business Industry and Technology program (AMBIT) trainer. Amanda began her career with AMEP in October of 2007. Since then she has been trained in basic book keeping, Quickbooks, and a variety of other programs and workshops.

Myers' past positions include working as a Carl's Jr. Cashier, where she learned she had a great aptitude for customer service and public relations. From there she took her next step into a position working as a Furniture Enterprises of Alaska Salesperson in the Anchorage Sadlers' store where she further developed her skills in both sales and public relations. Amanda decided to apply her skills in the professional world with AMEP.

Born in Texas and raised in a military family, Myers lived in many states. Among the states she has lived in she calls Alaska and Nebraska home, spending an accumulated 18 years in these states. She is part Vietnamese, German, and 1/32<sup>nd</sup> Blackfoot Cherokee.

Myers is currently pursuing a degree in Marketing after three years as a Department of Psychology student at UAA. Even before her early graduation from South Anchorage High, Amanda was enrolled as a student at UAA. She spent three years studying in their psychology program and applying what she had learned in her developing career, it was then that she realized her real talent was marketing and design. During her time at Sadlers, Myers successfully participated in the Tri-Level John F. Lawhon Sales training program. She also received certification in Microsoft Office operation.

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